

THE GANDHIGRAM INSTITUTE OF RURAL HEALTH AND FAMILY WELFARE TRUST
(An Autonomous Body under the Ministry of Health and Family Welfare, Govt. of India, New Delhi)
SOUNDRAM NAGAR, AMBATHURAI (R.S), GANDHIGRAM POST, DINDIGUL DISTRICT – 624302

Notification for Recruitment

VACANCY NOTIFICATION No.GIRH/ESTT/01/PRC-1155/2025-2026 Date: 27.07.2025

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The Gandhigram Institute of Rural Health and Family Welfare Trust (GIRH&FWT) is a renowned community-oriented health promotion institute founded by **Dr. T.S. Soundram in 1964**. The institute has expertise in conducting **Training Programmes, Research, Services, and Training** in rural health and family welfare.

Applications are invited for the following posts in the Population Research Centre (PRC). The last date for submission of applications is **29.08.2025 at 5:00 PM.**

Applicants are advised to carefully read the terms and conditions of the recruitment process before applying.

For more details regarding eligibility criteria, qualifications, and application procedures, please refer to the sections below:

S.No.	Name of the Post - ASSISTANT PROFESSOR Pay- PB3,56100-177500, LVL-22 No. of Post – Two Nature of the appointment – Regular till the continuation of PRC Scheme Category of the Post – One (OBC) and One (UR)
1.	Qualification & Experience: 1. Master degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed) from an Indian University or an equivalent degree from an accredited foreign university in the subjects, Demography / Population studies / Statistics / Bio-Statistics / Economics / Mathematics / Sociology / Social Work / Psychology / Anthropology / Geography. Persons with a PG degree other than Demography / Population Studies should have completed a minimum one-year regular course in Demography / Population Studies at a recognized Institution / University. 2 (a). Beside fulfilling the above qualification must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or (b). a similar test accredited by the UGC, like SLET / SET or (c). who are or have been awarded a Ph.D., Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil. / Ph.D., Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET / SLET / SET. Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinance/ Bye-law/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in universities / Colleges / Institutions subject to the fulfilment of the following conditions: - The Ph.D. degree of the candidate has been awarded in a regular mode. - The Ph.D. thesis has been evaluated by at least two external examiners - An open Ph.D. viva voce of the candidate has been conducted. - The Candidate has published two research papers from his / her Ph.D. work, out of which at least one is in a refereed journal. - The candidate has presented at least two papers based on his/her Ph.D. work in conference/seminars sponsored / funded/ supported by the UGC/ ICSSR /CSIR or any similar agency. The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned. Note: NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET. (or) The Ph.D. degree has been obtained from a foreign university/ institution with a ranking among top 500 in the world University Ranking (at any time) by any one of the following. (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

2.	Name of the Post - RESEARCH INVESTIGATOR Pay- PB2,35600-112800 LVL -12 No. of Post – One Nature of the appointment – Regular till the continuation of PRC Scheme Category of the Post – Un-reserved Age Limit - Up to 55 Years as on 27.07.2025
	Qualification & Experience: 1. At least 2 nd class Post Graduate degree in Demography / Population Studies / Statistics / Economics / Mathematics / Sociology / Social work / Psychology / Anthropology / Geography 2. Knowledge in Computer Applications Experience: 3 years experience in collection / analysis and report writing (Relaxable for candidates with higher qualifications)

3.	Name of the Post - RESEARCH INVESTIGATOR Consolidated pay - Rs.58,000/- No. of Post – One Nature of the appointment – Contractual Category of the Post – Un-reserved Age Limit - Up to 55 Years as on 27.07.2025
	Qualification & Experience 1. At least 2 nd class Post Graduate degree in Demography / Population Studies / Statistics / Economics / Mathematics / Sociology / Social work / Psychology / Anthropology / Geography 2. Knowledge in Computer Applications Experience: 3 years experience in collection / analysis and report writing (Relaxable for candidates with higher qualifications)

4.	Name of the Post - FIELD INVESTIGATOR Consolidated pay - Rs. 32,000/- No. of Post – One Nature of the appointment – Contractual Category of the Post – Un-reserved Age Limit - Up to 55 Years as on 27.07.2025
	Qualification & Experience: At least 2 nd class Post Graduate degree in Demography /Population Studies / Statistics / Economics / Mathematics / Sociology / Social work / Psychology / Anthropology / Geography Experience: Some experience in collection / analysis of Data

5.	Name of the Post - DATA ASSISTANT Consolidated pay - Rs. 32,000/- No. of Post – One Nature of the appointment – Contractual Category of the Post – EWS Age Limit - Up to 55 Years as on 27.07.2025
	Qualification & Experience: At least 2 nd class Graduate degree with Statistics / Economics / Mathematics. Experience in Data handling using latest statistical packages.

6.	Name of the Post - OFFICE SUPERINTENDENT Consolidated pay - Rs. 58,000/- No. of Post – One Nature of the appointment – Contractual Category of the Post – Unreserved Age Limit - Up to 55 Years as on 27.07.2025
	Qualification& Experience 1. Post Graduate in any discipline with a minimum of 5 years of experience in at least two of the following areas: Administration, Accounts, or Establishment, in a registered and reputed Companies / Institutions / Organizations. 2. Demonstrated experience in handling key responsibilities such as: financial and physical reporting, supervision, and office management. 3. Should Possess a diploma in a computer course. Note: Candidates from the core IT stream/domain during their graduation will be exceptional only for S. No.3 qualification. (or) 1. Graduate in any discipline with a minimum of 10 years of experience in at least two of the following areas: Administration, Accounts, or Establishment, in a registered and reputed Companies / Institutions / Organizations. 2. Demonstrated experience in handling key responsibilities such as: financial and physical reporting, supervision, and office management. 3. Should Possess a Post Graduate Diploma in Computer Application Course (PGDCA). Note: Candidates from the core IT stream/domain during their graduation will be exceptional only for S. No.3 qualification.

7.	Name of the Post - LOWER DIVISION CLERK Consolidated pay - Rs.30,000/- No. of Post – One Nature of the appointment – Contractual Category of the Post – Unreserved Age Limit - Up to 55 Years as on 27.07.2025
	Qualification& Experience 1. Any Degree and Not less than 2 years of experience in Clerical or administrative roles in Record keeping, file management, drafting, viz., routine correspondence in a registered and reputed Companies / Institutions / Organizations. 2. Should possess a Diploma/Certificate in Computer Course. Note: Candidates from the core IT stream/domain during their graduation will be exceptional only for S. No.2 qualification.

TERMS AND CONDITIONS FOR RECRUITMENT OF THE POST:

1. GIRH & FWT, Gandhigram reserves the right to fill up or to alter modify or cancel the entire process of recruitment without assigning any reason.
2. Any delay on postal reasons shall not be entertained.
3. The candidate should read all the instructions and particulars of the advertisement.
4. A separate application is to be submitted for each post. Hard copy of self-attested certificates in sequential order of 10th, +2, UG and PG, Ph.D.& etc., testimonials and other documents must be sent along with the application.
5. Application costs Rs.1,000/- Demand Draft Drawn in favour of "The Director, GIRH & FWT" should be sent along with an application.
6. Application without Demand Draft will not be considered.
7. E-mail ID and mobile phone number should be mentioned in the application for communication to be sent through e-mail and Post.
8. Only shortlisted eligible candidates alone will be called for the interview. The Interview call letters will be sent via email and post.
9. a) Applications which are not in conformity with the requirement or which are received after due date will be rejected.
b) The post applied should be indicated on the top of the envelope & the applications without superscribing the post name will not be entertained.
10. Canvassing in any form will be treated as disqualification.
11. Essential certificates mentioned in the applications to be attached with the application (self-attested copies) to avoid disqualification. Strict compliance with this requirement is necessary to ensure smooth recruitment process.
12. All contractual posts tenure is for 3 years maximum.
13. Applicants working in Government / Semi-Government Organizations and private institutions should send their applications through the proper channel.
14. A candidate should furnish all the relevant information regarding his/her service. Any legal proceedings or complaint, if any, in respect of his/her previous appointment/services, (or) furnishing of incorrect and false information will be treated as disqualification at any point time.
15. Applications along with photocopies of testimonials, educational certificates, experience certificates, community certificates and etc., should reach the Director, The Gandhigram Institute of Rural Health and Family Welfare Trust, Soundram Nagar, Ambathurai RS., Gandhigram (P.O), Dindigul District - 624302, Tamil Nadu on or before 29.08.2025. Original documents will have to be produced at the time of the interview. **Online applications are not entertained.**

-/sd/-

Dr. K. VANAJA
DIRECTOR