

National Institute of Naturopathy, Pune
VACANCY NOTIFICATION NO.

Applications are to be filled Online only in NIN Website <https://ninpune.ayush.gov.in/> from 19th January 2024 (tentatively)

The Closing Date is 18th February 2024 5:00 PM
These Posts are for NIN, Pune

1. Eligibility criteria for the various Regular Vacant Post at NIN, Pune

1.	Name of the Post	Accountant
2.	No. of Posts	1 (Unreserved)
3.	Pay Scale	Level 6 in the pay matrix (Rs. 35400-112400)
4.	Age as on closing date	Maximum 35 years,
5.	Educational and other Qualifications required for the post	<p style="text-align: center;"><u>ESSENTIAL</u></p> <p>i. B.Com from a recognized University.</p> <p>At least 5 years experience in Govt./ Semi Govt/Autonomous Bodies/Public Sector Undertaking of repute dealing with budget, maintenance of accounts, preparation of bills etc.</p> <p style="text-align: center;">Or</p> <p>1. Graduate from a recognized University 2. Passed S.A.S. Examination of CAG of India/ JAO (C) Exam. 3. About 5 years experience in an audit office/ Department of Central/ State Govt.</p> <p>• Note:- the Departmental Candidates possessing qualifications and experience prescribed for direct recruitment will be considered alongwith other candidates and in events of their selection the appointment will be treated as Promotion.</p>

1.	Name of the Post	Lower Division Clerk (LDC)
2.	No. of Posts	01 (Unreserved)
3.	Pay Scale	Level-2 in the pay Matrix (Rs. 19900-63200)
4.	Age as on closing date	Between 18 to 25 years (Relaxable as per Govt. of India Rules issued from time to time)
5.	Educational and other Qualifications required for the post	<p>1) 12th pass or equivalent qualification from a recognized board or university.</p> <p>2) Skill test norms:-Typing speed on computer @ 35 words per minute in English or 30 words per minute in Hindi.</p>

1.	Name of the Post	Multi-Tasking Staff (MTS)
2.	No. of Posts	02 (Unreserved)
3.	Pay Scale	Level 1- in the pay Matrix (Rs. 18000-56900)
4.	Age as on closing date	Between 18 to 25 years) (Relaxable as per Govt. of India Rules issued from time to time)
5.	Educational and other Qualifications required for the post	Essential: Matriculation or equivalent pass or ITI pass from any Govt. recognized Board.

2. Eligibility criteria for the various 39 Vacant Contractual Positions at NIN, Pune

1.	Name of the Post	Radiologist/Sonologist/Pathologist
2.	No. of Posts	1
3.	Remuneration per month	Rs. 47000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	1. MBBS Graduate with Diploma or MD in radiology/sonology/pathology or other similar courses that have been recognized by NMC

1.	Name of the Post	Physio Therapist
2.	No. of Posts	1
3.	Remuneration per month	Rs. 38000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	i) Bachelor's degree in physiotherapy from a recognized University. (ii) Two years practical experience in Physiotherapy from a Government Hospital or private Hospital with at least hundred beds. Desirable:- Masters degree in physio therapy in any branch from a recognized university or institution.

1.	Name of the Post	Medical Social Worker
2.	No. of Posts	1
3.	Remuneration per month	Rs. 30000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	i) Bachelors' degree in Sociology or Social Work or Science from a recognized University or Institute; and ii) Two years experience in Medical social Work Desirable: (a) Masters Degree in Sociology or Social Work with specialization in Medical Social Work from a recognized University or Institute. (b) Two years Diploma in Social Work from recognized University or Institution.

1.	Name of the Post	Staff Nurse
2.	No. of Posts	1
3.	Remuneration per month	Rs. 22000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	Qualifications : (i) B. Sc. (Hons.) Nursing/B.Sc. Nursing from an Indian Nursing Council recognized Institute or University; OR (i) B.Sc.(Post-certificate)/Post Basic B. Sc. Nursing from an Indian Nursing Council recognized Institute or University; (ii) Registered as Nurses & Midwife in State/Indian Nursing Council OR (i) Diploma in General Nursing Midwifery from an Indian Nursing Council recognized Institute/Board or Council; (ii) Registered as Nurses & Midwife in State/Indian Nursing Council; (iii) Two years' experience in minimum 50 bedded Hospital after acquiring the educational qualification mentioned above.

1.	Name of the Post	Nursing Assistant
2.	No. of Posts	2
3.	Remuneration per month	Rs. 22000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	i) Matriculation (10th) board and pass from recognized board ii) First Aid certificate from central or state government recognized institution and iii) One year experience in hospital work in 50 bedded hospital.

1.	Name of the Post	Lab Technician
2.	No. of Posts	1
3.	Remuneration per month	Rs. 22000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	1. 10+2 from a recognized board or equivalent; 2. Medical laboratory technology certificate from recognized institute. 3. 3 years working experience in a recognized indoor hospital.

1.	Name of the Post	Nature Cure Therapist
2.	No. of Posts	12
3.	Remuneration per month	Rs. 22000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	<p><u>Essential:</u> (a) Treatment Assistant Training Course (TATC) of one year's duration from NIN or CCRYN (b) One year work experience after TATC in Naturopathy Hospital/ Institute/ Organization. <u>OR</u> (a) Nursing Diploma in Naturopathy & Yoga Therapy (NDNYT) Course from NIN, Pune (b) Similar Certificate or Diploma of not less than one year duration from a Govt. Institute or College; and (c) One Year work experience in Naturopathy hospital of minimum 10 beds after Certificate or Diploma Course. <u>Desirable:</u> 1. Proficiency in Hindi and English languages. 2. Knowledge of Computer operation.</p>

1.	Name of the Post	Plumber
2.	No. of Posts	1
3.	Remuneration per month	Rs. 18000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	1. Passed Matriculation or equivalent from recognized a board/university; 2. Certificate in Plumber Trade from an industrial Training institution. 3. Two years working experience as plumber in a hospital or organization of repute.

1.	Name of the Post	Electrician
2.	No. of Posts	1
3.	Remuneration per month	Rs. 18000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	1. Higher Secondary from a recognized board. 2. Pass in fitter/ Electrician's Trade Examination conducted by Industrial Training Institute or equivalent examination. 3. Experience as a fitter or electrician for one year.

1.	Name of the Post	Laundry Attendant
2.	No. of Posts	1
3.	Remuneration per month	Rs. 18000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	<p><u>Essential:</u> 10+2 from a recognized board. ii) 5 years working experience as Laundry Supervisor Attendant in a reputed Hospital/ institution.</p>

1.	Name of the Post	Gardener
2.	No. of Posts	2
3.	Remuneration per month	Rs. 18000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	1. SSC or equivalent from a recognized board. 2. Three (3) years experience in maintenance of lawns and other operations like gardening / horticulture , raising of nurseries in organisations of repute 3. Should have obtained Nursery training from state Govt.

1.	Name of the Post	Helper (Aya Ward Boy)
2.	No. of Posts	4
3.	Remuneration per month	Rs. 18000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	1. SSC or equivalent from a recognized board. 2. Three (3) years working experience as Ward boy/ Aya in a hospital.

1.	Name of the Post	Caretakers (Warden)
2.	No. of Posts	1
3.	Remuneration per month	Rs. 25000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	<u>Essential:</u> i) A degree from a recognized University. ii) 3years experience working in a Medical College/Hospital of repute. <u>Desirable:-</u> 1. PG Diploma in Material Management/Management from a recognized Board/Institute.

1.	Name of the Post	Office Assistant (Admn/Stores/Accounts)
2.	No. of Posts	1
3.	Remuneration per month	Rs. 20000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	i. Graduate from any discipline from a recognized university ii. should have good communication and interpersonal skills iii. Knowledge of computer applications such as MS- Word, MS-Excel and Power point.

1.	Name of the Post	Driver
2.	No. of Posts	2
3.	Remuneration per month	Rs. 20000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	Essential: 1. 10 th Passed 2. Valid Driving License for Light and heavy vehicles. 3. Minimum 3 years experience in Driving and Maintenance of light and heavy Vehicles.

1.	Name of the Post	Receptionist
2.	No. of Posts	2
3.	Remuneration per month	Rs. 20000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	Essential: i) Should be a graduate in any discipline from a recognized University.. ii) Should have 5years working experience as Receptionist in a reputed Hospital/Institute of a repute. ii) Should have working knowledge of computer such as MS – Office.

1.	Name of the Post	Fire and Security Officer
2.	No. of Posts	1
3.	Remuneration per month	Rs. 38000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	Essential : 1. Bachelors Degree with at least 55% of the Marks. 2. Knowledge of computer applications like Word, Excel, Power Point etc. (i) Must have abled body and good physique with 3 years relevant experience (ii) Ex-servicemen with armed forces or retired employees of Central Police Organizations of JCO rank or equivalent with a valid arms license would be preferred. Desirable: 1) Diploma in Security Management. 2) Working experience in Central / State Govt. or similar organized services /Semi-Govt. / PSU / Govt. Autonomous organizations /Govt. Universities / Govt. Institutes of national importance.

1.	Name of the Post	Library Assistant
2.	No. of Posts	1
3.	Remuneration per month	Rs. 21000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	<p><u>Essential:-</u></p> <ol style="list-style-type: none"> 1. Bachelor's Degree in Library Science or Library and Information Science from a recognized University. 2. Two years' professional experience in a Library of Central/State Government/Autonomous or Statutory organization/Education institution. <p><u>Desirable:-</u></p> <ol style="list-style-type: none"> 1. Diploma in Computer Applications from a recognized University or Institute.

1.	Name of the Post	Medical Record Keeper
2.	No. of Posts	1
3.	Remuneration per month	Rs. 21000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	<p><u>Essential:</u></p> <ol style="list-style-type: none"> i) Must have passed 12th Standard or equivalent from a recognized Board. ii) Diploma in material management from a recognized institute. <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> iii) Degree from a recognized University iii) 5 years' experience in handling Hospital/Medical records in a reputed institution. iv) Working knowledge of computer operation.

1.	Name of the Post	Store Keeper
2.	No. of Posts	2
3.	Remuneration per month	Rs. 19000/- Consolidated
4.	Age as on closing date	Not exceeding - 40 Years,
5.	Educational and other Qualifications required for the post	<p><u>Essential:</u></p> <ol style="list-style-type: none"> 1. Degree from any recognized University 2. Diploma in material management and inventory control from a recognized institute. 2. 5 years experience of procurement / Inspection Maintenance /Custody /Accounting of Stores and verification of Stores in a well established stores organization in Govt./ Semi-Govt/Industry/Hospital 3. Knowledge of Computer <p><u>Desirable:</u></p> <ol style="list-style-type: none"> 1. Certificate/Diploma in Purchasing, Store Keeping and Stock 2. Experience of working in Hospital / Medical College

